



Booking Form for Christmas Party - Friday 1st Dec 2017

Full Name:	
Company Name:	
Address:	
Contact number:	
Email Address:	

Please state the number of tickets you would like to book below appropriate option:		
Disco & Dancing Only From 9pm	Glass of Prosecco on arrival, 2 Course Christmas Buffet, Disco & Dancing From 7pm	Private Dining Glass of Prosecco on arrival, 2 Course Christmas meal, Disco & Dancing. (Suitable for max of 12)
@ £10 per head	@ £30 per head	@ £40 per head.

Please add to our booking:	No of bottles required:
House Red @ £12 per bottle	
House White @ £12 per bottle	
Prosecco @ £15 per bottle	
A cash bar will also be available from 7pm – 12 midnight	

Please return this form together with your non-refundable deposit of £10 per head. No booking is deemed to be confirmed without receipt of the completed booking form and deposit. The balance will be due for payment by 15 Nov 2017.

Client: I confirm that the details given on this form are complete and accurate. I accept the "Terms and Conditions" and agree that if at any time they are breached or payment is not made within the specified time scales, this contract becomes null and void.

Signature

Date:

Name (please print):

Payment Methods: Please call Shire Hall Reception on 01600 775257 to pay by credit or debit card. Alternatively please forward a cheque made payable to Monmouthshire County Council to Shire Hall, Agincourt Square, Monmouth, NP25 3DY. Unfortunately we are not able to receive payment by BAC's.